

01/14/2014

Tulsa Area Workforce Investment Board
Special Executive Committee Meeting Minutes

12:05 p.m.	Chair, Lynn Martin, called meeting to order.	
ATTENDEES		
Members: Ric Baser; Rachel Hutchings; JoAnna Jamison; Lynn Martin; Denise Reid; Lee Simpson Absent Members: Tom Albaugh; Candace Stine WIB Staff: Shelley Cadamy Munoz; Julie Sorrels Guests: Sherita Moses; Michelle Bish		
Item	Description / Discussion	Action
1.	Reviewed & Approved Program Year 2013 Budget, Change 2 with these caveats: <ol style="list-style-type: none"> 1. \$150,000 be moved from the Dislocated Worker Fund to the Adult Fund. 2. \$28,000 be moved to Operations for the purpose of hiring an armed security guard to be stationed at the Eastgate Workforce Center. 3. Any necessary percentage adjustments to Administration and other line items that result from these changes are to be made by fiscal agent in conjunction with service provider and be approved by Lynn Martin before the budget is sent to the CLEO for signature. 	Motion to Accept Program Year 2013 Budget, Change 2 with listed caveats: Ric Baser Second: Lee Simpson Vote: Approved Unanimously
2.	Motion: to enter Executive Session pursuant to Section 307 of the Oklahoma Open Meeting Act Title 25, Oklahoma Statute § 311, (B)(1) authorizing the executive session on matters discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. <ul style="list-style-type: none"> • Executive Director Annual Review 	Motion to enter into Executive Session: JoAnna Jamison Second: Ric Baser Vote: Approved Unanimously 12:15 a.m.

3.	Motion to return to Open Session:	<p><u>Motion</u> to Return to Open Session: Ric Baser</p> <p><u>Second</u>: Denise Reid</p> <p><u>Vote</u>: Approved Unanimously</p> <p>12:49 p.m.</p>
4.	Motion to approve 5% raise for Executive Director	<p><u>Motion</u> to Approve 5% Raise for Executive Director: Ric Baser</p> <p><u>Second</u>: Denise Reid</p> <p><u>Vote</u>: Approved Unanimously</p>
<u>Meeting Adjourned:</u> 12:51 p.m.		<p><u>Motion</u> to Adjourn the meeting: Ric Baser</p> <p><u>Second</u>: Denise Reid</p> <p><u>Vote</u>: Approved Unanimously</p>

Chair Signature 

Date: 3-27-14