

**Tulsa Area Workforce Investment Board
Executive Committee Meeting Agenda**

STATE OF OKLAHOMA
TULSA COUNTY
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2014 FEB -3 PM 1:08

Date: 02/11/2014

Time: 11:30 am-1:30pm

Location: Workforce Tulsa
907 S. Detroit Ave., Suite 1325
Tulsa, OK 74120

PAT KEY
TULSA COUNTY CLERK

Purpose: The Executive Committee is authorized to perform the duties assigned to it in the By-laws and shall also carry out other functions that may be assigned to it by the Workforce Investment Board. Pursuant to Section 117 of the Workforce Investment Act, the Executive Committee shall assist the Tulsa Workforce Investment Board to set policy for the local portion of the statewide workforce investment system, coordinate workforce development resources, oversee the workforce development system, and convene workforce development partners.

Activity / Item	Who	Page
<u>Call Meeting to Order:</u>	Chair, Lynn Martin	
<u>Introductions:</u>		
<u>Review & Approve:</u> 12/18/2013 Executive Committee Meeting Minutes	Chair	
<u>Review & Approve:</u> 01/14/2014 Special Executive Committee Meeting Minutes	Chair	
<u>Review & Approve:</u> Adult and Dislocated Worker Policy	Shelley Cadamy Munoz	
<u>Review & Approve:</u> On The Job Training Policy	Shelley Cadamy Munoz	
<u>Review & Approve:</u> Work Experience Policy	Shelley Cadamy Munoz	
<u>Review & Approve:</u> Customer Service for Quarter 1 Incentive	Shelley Cadamy Munoz	
<u>Review & Approve:</u> Board Letter to Oklahoma Department of Commerce	Shelley Cadamy Munoz	
<u>Discussion:</u> Program Year 2013 Budget, Change 2	Shelley Cadamy Munoz	
<u>Expense Report:</u> January 2014 Expense Report	Rebecca Goodson	
<u>Performance Report:</u> A. January 2014 Contract Performance (pg.) B. January 2014 Common Measures Report (pg.)	Sherita Moses	
<u>Chair Update:</u>	Lynn Martin	
<u>Executive Director Report:</u>	Shelley Cadamy Munoz	
<u>New Business:</u>		

Old Business:

Announcements:

Adjourn Meeting:

Lynn Martin

*Next Executive Committee Meeting is Scheduled for
Tuesday, April 8, 2014, 11:30 - 1:30 pm
at Workforce Tulsa
907 S Detroit Ave, Suite 1325 Tulsa, Oklahoma 74120*