

11/02/2017

Tulsa Area Workforce Development Board Youth Committee Minutes

8:30 a.m.	<i>Joyce McClellan, Youth Committee Chair, called the meeting to order.</i>					
ATTENDEES						
<u>Attending Youth Council Members:</u> Susan Hartzler, Joyce McClellan, Margaret Coates, Richard Palazzo, Kuma Roberts, Geoffrey Wilbur						
<u>Absent Members:</u> Stephanie Cameron, William (Scott) Ferris, Josh George, Melinda Lucas, Theresa Radford, Amy Spencer, Robbie Wheet						
<u>Board Staff:</u> Cherie Stierwalt, Julie Sorrels						
<u>Guests:</u> Kyle Smith, Shelby Boaz, Ted Jenkins						
Item	Description / Discussion	Action				
1.	<u>Introductions</u> took place.	<u>No Action Necessary</u>				
2.	<u>Reviewed & Approved</u> the 09/07/17 Youth Committee Meeting Minutes.	<u>Motion to Approve:</u> Kuma Roberts <u>Second:</u> Margaret Coates <u>Vote:</u> Approved Unanimously				
3.	<p><u>Presentation</u> of the 5 Minute Member Spotlight by Melinda Lucas will be rescheduled for the January meeting.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; padding: 5px;">Action Steps</th> <th style="width: 50%; padding: 5px;">Accountability</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">1. Place Melinda Lucas on the January 2018 Youth Committee Meeting Agenda.</td> <td style="padding: 5px;">Julie Sorrels</td> </tr> </tbody> </table>	Action Steps	Accountability	1. Place Melinda Lucas on the January 2018 Youth Committee Meeting Agenda.	Julie Sorrels	<u>No Action Necessary</u>
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1. Place Melinda Lucas on the January 2018 Youth Committee Meeting Agenda.	Julie Sorrels					
4.	<p><u>Presentation</u> of the Tulsa Chamber's Regional Workforce Assessment Results was presented by Kuma Roberts.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; padding: 5px;">Action Steps</th> <th style="width: 50%; padding: 5px;">Accountability</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">2. Send PowerPoint Presentations provided by Kuma Roberts to the full Youth Committee via email.</td> <td style="padding: 5px;">Cherie Stierwalt</td> </tr> </tbody> </table>	Action Steps	Accountability	2. Send PowerPoint Presentations provided by Kuma Roberts to the full Youth Committee via email.	Cherie Stierwalt	<u>No Action Necessary</u>
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5.	<p>Presentation regarding Individual Career Academic Plan (ICAP) was presented by Margaret Coates. Handouts from the Oklahoma State Department of Education website were provided. Ted Jenkins, Training Director of the Tulsa Electrical Joint Apprenticeship and Training Committee, shared about apprenticeship programs.</p> <table border="1" data-bbox="212 289 1003 499"> <thead> <tr> <th data-bbox="212 289 678 342">Action Steps</th> <th data-bbox="678 289 1003 342">Accountability</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 342 678 422">3. Email handouts to Cherie Stierwalt.</td> <td data-bbox="678 342 1003 422">Margaret Coates</td> </tr> <tr> <td data-bbox="212 422 678 499">4. Email handouts to the full Committee.</td> <td data-bbox="678 422 1003 499">Cherie Stierwalt</td> </tr> </tbody> </table>	Action Steps	Accountability	3. Email handouts to Cherie Stierwalt.	Margaret Coates	4. Email handouts to the full Committee.	Cherie Stierwalt	<u>No Action Necessary</u>
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6.	<p>Discussion as a Strategy Development Exercise was facilitated by the Workforce Tulsa Manager of Youth Services, Cherie Stierwalt. The focus of the discussion was on creating the Committee's vision. The duties section of the Committee ByLaws was referenced.</p> <p>Kuma Roberts sees two major issues that affect alignment:</p> <ul style="list-style-type: none"> • Funding • Capacity <p>The vision is that the Workforce Tulsa Youth Committee creates alignment both in school and out of school, bringing together a variety of partnerships in order to create a stronger workforce pipeline. Additional discussion about and how to inact this vision will transpire in future meetings.</p> <p>Additional discussion took place regarding the membership/representation needs that the Committee has:</p> <ul style="list-style-type: none"> • Justice involved • Oklahoma Department of Human Services (focused on Youth programs; though the foster care sector is already represented) • Youth Services of Tulsa • Industry <table border="1" data-bbox="212 1325 1003 1654"> <thead> <tr> <th data-bbox="212 1325 678 1377">Action Steps</th> <th data-bbox="678 1325 1003 1377">Accountability</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 1377 678 1535">5. Email vision as stated here to the full Committee for consideration and future discussion.</td> <td data-bbox="678 1377 1003 1535">Cherie Stierwalt</td> </tr> <tr> <td data-bbox="212 1535 678 1654">6. Actively seek representation to fill the membership needs for the Committee</td> <td data-bbox="678 1535 1003 1654">Committee Members</td> </tr> </tbody> </table>	Action Steps	Accountability	5. Email vision as stated here to the full Committee for consideration and future discussion.	Cherie Stierwalt	6. Actively seek representation to fill the membership needs for the Committee	Committee Members	<u>No Action Necessary</u>
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7.	<p>Success Story for Corey Swayzer was presented by Kyle Smith, Workforce Tulsa Project Director.</p>	<u>No Action Necessary</u>						
8.	<p>Youth Outreach and Activities Update was presented by Kyle Smith.</p>	<u>No Action Necessary</u>						

9.	<u>Chair Update:</u> None	<u>No Action Necessary</u>
10.	<p><u>Manager of Youth Strategy Report</u> was presented by the Workforce Tulsa Manager of Youth Strategies, Cherie Stierwalt. She covered the following subjects</p> <ul style="list-style-type: none"> • Career Fairs • Tulsa Municiple Court- Special Services Docket • Expungement Expo • Tulsa Public Schools – Strong Tomorrows Program • State Capital presentation with Senator Matthews – interim study <ul style="list-style-type: none"> ○ Summer Employment ○ Disengaged Youth ○ Teen Pregnancy ○ Crime Rate ○ Mentorship Programs 	<u>No Action Necessary</u>
11.	<u>New Business:</u> Ted Jenkins serves on the Governor’s Council for Workforce and Economic Development.	<u>No Action Necessary</u>
12.	<u>Old Business:</u> None	<u>No Action Necessary</u>
13.	<u>Discussion:</u> Round Table Review did not take place.	<u>No Action Necessary</u>
14.	<u>Adjourn:</u> The meeting was adjourned at 10:21 a.m.	<p><u>Motion to Adjourn:</u> Geoffrey Wilbur <u>Second:</u> Richard Palazzo <u>Vote:</u> Approved by Unanimous Vote</p>

Chairman Signature:  Date: 3/1/18

