

Agenda for  
Tulsa Area Workforce Development Board  
Executive Committee Meeting

2018 FEB -6 PM 1:05

Revision 1

Date: 02/08/18

Time: 8:30am-10:30am

Location: Workforce Tulsa  
907 S. Detroit Ave.,  
Suite 1325  
Tulsa, OK 74120

MICHAEL WILLIS  
TULSA COUNTY CLERK

Activity / Item	Who	Page
<u>Call Meeting to Order:</u>	Amber Hatten, Committee Chair	
<u>Review &amp; Approve:</u> 12/07/17 Executive Committee Meeting Minutes	Chair	
<u>Review &amp; Approve:</u> 01/11/18 Executive Committee Meeting Minutes	Chair	
<u>Review &amp; Approve:</u> Program Year 2017 – Program Year 2019 Workforce Tulsa Partner Memorandum of Understanding, Revision 1	Shelley Cadamy	
<u>Review &amp; Approve:</u> Program Year 2017 Tulsa Area Workforce Development Board Budget, Revision 2 <ul style="list-style-type: none"> <li>• email</li> <li>• budget</li> </ul>	Shelley Cadamy	

**Executive Committee Members:** Tom Albaugh; Ken Busby; Patrick Green; Vanessa Finley; Joyce McClellan; Amber Hatten; Martha Webb-Jones

<b><u>Review &amp; Approve:</u></b> Strategic Planning Request for Proposal	Shelley Cadamy	
<b><u>Review &amp; Approve:</u></b> Conflict of Interest Policy	Nicole Cue	
<b><u>Review &amp; Approve:</u></b> Adult & Dislocated Worker Policy	Nicole Cue	
<b><u>Review &amp; Approve:</u></b> Equal Opportunity Policy	Nicole Cue	
<b><u>Discussion:</u></b> Program Year 2017 Workforce Investment and Opportunity Act, Title 1 Adult and Dislocated Worker Program Services, Youth Program Services, and One-Stop Operator for the Tulsa Workforce Development Area Contract, Revision 4 <ul style="list-style-type: none"> <li>• Email correspondence regarding proposed revision (pg.)</li> <li>• Pg. 17 of the contract, where the proposed revision is indicated in red (pg.)</li> </ul>	Shelley Cadamy	
<b><u>Discussion:</u></b> Board of Directors Resolution	Shelley Cadamy	
<b><u>Discussion:</u></b> Ongoing Oklahoma Office of Workforce Development (OOWD) Issues	Shelley Cadamy	
<b><u>Expense Report:</u></b>	Shelley Cadamy	
<b><u>Compliance:</u></b> <ul style="list-style-type: none"> <li>• Program Year 2017 Quarter 1 Comprehensive Report</li> <li>• OOWD Policies <ul style="list-style-type: none"> <li>○ New releases and updates (pg.)</li> <li>○ State comparison (pg.)</li> </ul> </li> </ul>	Nicole Cue	
<b><u>One-Stop Operator Report:</u></b>	Shelley Cadamy	
<b><u>Chair Update:</u></b>	Chair	
<b><u>Executive Director Report:</u></b>	Shelley Cadamy	

New Business:

Old Business:

Adjourn Meeting:

Chair

*Next Executive Committee Meeting is Scheduled for  
Thursday, April 12, 2018, 8:30 am - 10:30 am  
at Workforce Tulsa  
907 S Detroit Ave, Suite 1325, Tulsa, Oklahoma 74120*