

**Agenda for  
Tulsa Area Workforce Development Board  
Executive Committee Meeting**

Date: 12/06/2018

Time: 8:30am-10:30am

Location: Workforce Tulsa  
907 S. Detroit Ave.,  
Suite 1325  
Tulsa, OK 74120

MICHAEL WILLIS  
TULSA COUNTY

|    | Activity / Item                                                                                                                                                                                                                                                       | Who                                   | Page |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------|
| 1. | <u>Call Meeting to Order:</u>                                                                                                                                                                                                                                         | Martha Webb-Jones,<br>Committee Chair |      |
| 2. | <u>Review &amp; Approve:</u> 10/19/2018 Executive Committee Meeting Minutes                                                                                                                                                                                           | Chair                                 |      |
| 3. | <u>Review &amp; Approve:</u> Program Year 2018 Contract Extension Workforce Innovation and Opportunity Act., Title 1 Adult and Dislocated Worker Program Services, Youth Program Services, and One-Stop Operator for the Tulsa Workforce Development Area, Revision 2 | Shelley Cadamy                        |      |
| 4. | <u>Review &amp; Approve:</u> Program Year 2018 Tulsa Area Workforce Development Board Budget, Revision 1                                                                                                                                                              | Shelley Cadamy                        |      |
| 5. | <u>Review &amp; Approve:</u> Request for Oklahoma Office of Workforce Development (OOWD) Program Funding Formula Calculations                                                                                                                                         | Shelley Cadamy                        |      |
| 6. | <u>Review &amp; Approve:</u> Tulsa Mayor's Economic Development Housing Study Contribution                                                                                                                                                                            | Shelley Cadamy                        |      |

**Executive Committee Members:** Tom Albaugh; Ken Busby; Pete Selden; Vanessa Finley; Kuma Roberts; Amber Hatten; Martha Webb-Jones

|     |                                                                                                                                                                                                                                                                                                                                     |                |  |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|
| 7.  | <b><u>Review &amp; Approve:</u></b> Supportive Services Policy                                                                                                                                                                                                                                                                      | Nicole Cue     |  |
| 8.  | <b><u>Review &amp; Approve:</u></b> Eligible Training Provider Policy                                                                                                                                                                                                                                                               | Nicole Cue     |  |
| 9.  | <b><u>Review &amp; Approve:</u></b> Endorsing Political Candidates                                                                                                                                                                                                                                                                  | Vanessa Finley |  |
| 10. | <b><u>Committee/Council Reports:</u></b> <ul style="list-style-type: none"> <li>• Board Development Committee- Ken Busby</li> <li>• Business Development Committee- Amber Hatten</li> <li>• Finance Strategy &amp; Oversight Committee- Vanessa Finley</li> <li>• Innovative Workforce Opportunity Council- Kuma Roberts</li> </ul> |                |  |
| 11. | <b><u>Discussion:</u></b> Committee Purpose Statement- Scope                                                                                                                                                                                                                                                                        | Chair          |  |
| 12. | <b><u>Discussion:</u></b> Strategic Plan Goals and Initiatives Specific to this Committee                                                                                                                                                                                                                                           | Chair          |  |
| 13. | <b><u>Expense Report:</u></b>                                                                                                                                                                                                                                                                                                       | Shelley Cadamy |  |
| 14. | <b><u>Compliance:</u></b>                                                                                                                                                                                                                                                                                                           | Nicole Cue     |  |
| 15. | <b><u>One-Stop Operator Report:</u></b>                                                                                                                                                                                                                                                                                             | Shelley Cadamy |  |
| 16. | <b><u>Committee/Council Reports:</u></b> <ul style="list-style-type: none"> <li>• Board Development Committee- Ken Busby</li> <li>• Business Development Committee- Amber Hatten</li> <li>• Finance Strategy &amp; Oversight Committee- Vanessa Finley</li> <li>• Innovative Workforce Opportunity Council- Kuma Roberts</li> </ul> |                |  |
| 17. | <b><u>Chair Update:</u></b>                                                                                                                                                                                                                                                                                                         | Chair          |  |
| 18. | <b><u>Executive Director Report:</u></b>                                                                                                                                                                                                                                                                                            | Shelley Cadamy |  |
| 19. | <b><u>Proposed Executive Session:</u></b> Motion to enter Executive Session pursuant to Section 307 of the Oklahoma Open Meeting Act Title 25, Oklahoma Statute § 311, (B)( 1) authorizing the executive session on matters discussing the                                                                                          | Chair          |  |

|     |                                                                                                                                                                                              |       |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|     | employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.<br>Executive Director Salary Evaluation             |       |
| 20. | <u>New Business:</u>                                                                                                                                                                         |       |
| 21. | <u>Old Business:</u>                                                                                                                                                                         |       |
| 22. | <u>Adjourn Meeting:</u>                                                                                                                                                                      | Chair |
|     | <i>Next Executive Committee Meeting is Scheduled for<br/>Thursday, February 14, 2019, 8:30 am - 10:30 am<br/>at Workforce Tulsa<br/>907 S Detroit Ave, Suite 1325, Tulsa, Oklahoma 74120</i> |       |