

## Tulsa Area Workforce Development Board Meeting Minutes 12/14/17

8:32 a.m.	<p>In the absence of Board Chair, Amber Hatten, the Workforce Tulsa Executive Director, Shelley Cadamy called the meeting to order.</p> <p>A quorum was achieved by roll call/introductions of Board members at 8:48 a.m. Shelley Cadamy requested that Board members provide bios and headshots for the Workforce Tulsa Website's About Us section and also look at that section to learn who else serves on the Board.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%; padding: 5px;">Action Steps</th> <th style="width: 50%; padding: 5px;">Accountability</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">1. Provide Board Staff with a Bio and Headshot for the website.</td> <td style="padding: 5px;">Board Members</td> </tr> </tbody> </table>	Action Steps	Accountability	1. Provide Board Staff with a Bio and Headshot for the website.	Board Members
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**Attending Board Members:** *Thaddaeus Babb, Mike Betsworth, Kelly Beyer, Pamela Bridwell, Brett Campbell, Eloy Chavez, Justin Evans, Vanessa Finley, Patrick Green, David Polen, Tony Rivera, Martha Webb-Jones*

**Absent Members:** *Tom Albaugh, Angela Buchanan, Ken Busby, Ted Cundiff, Joe Epperley, Susan Hartzler, Amber Hatten, Falen LeBlanc, Joyce McClellan, David Oliver, Brian Tannehill, Melvin Taylor, Kinnee Tilly,*

**WDB Staff:** *Shelley Cadamy, Julie Sorrels, Nicole Cue, Cherie Stierwalt*

**Guests:** *Amber Knaack, Kyle Smith, Scott Amey, Dominique Clarke, Casi Martin, Steve Shepelwich, Ren Barger*

Item	Description / Discussion	Action				
1.	<p><b>Presentation:</b> Ren Barger, Founder and CEO of Tulsa Hub, presented to the Board about the agency.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%; padding: 5px;">Action Steps</th> <th style="width: 50%; padding: 5px;">Accountability</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">2. Send via email to the Board:                             <ul style="list-style-type: none"> <li>Ren's slide show presentation link</li> <li>Tulsa Hub website address</li> </ul> </td> <td style="padding: 5px;">Board Staff</td> </tr> </tbody> </table>	Action Steps	Accountability	2. Send via email to the Board: <ul style="list-style-type: none"> <li>Ren's slide show presentation link</li> <li>Tulsa Hub website address</li> </ul>	Board Staff	<b><u>No Action Necessary</u></b>
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8.	<p><b>Industry Reports</b> were delivered by the following Board members:</p> <ul style="list-style-type: none"> <li>• Kelly Beyer, Staffing: There is a surge in the need for skilled trades and a slight wage increase.</li> <li>• Angela Buchanan, Transportation: In this Board member’s absence and at her request, Shelley Cadamy reported on her behalf and included information about the national driver shortage crisis addressed in an article, <i>The Continuing Saga of Driver Shortages</i> and, “As always, I am happy with our Career Tech system – driver and mechanic training. We are looking for an embedded Tulsa Tech trainer to help penetrate markets that we have missed. We plan to grow our brokerage as well if we can find enough terrific logistics professionals.”</li> <li>• Tony Rivera, Hospitality: Industry continues to grow locally with over 800 rooms to be added in Tulsa during 2018 and trending toward even more in 2019.</li> <li>• Martha Webb-Jones, Aerospace: Spirit AeroSystems will be announcing their 2018 Voluntary Retirement Program. Discussions are being had with partners about possibly creating an aviation consortium to look at training and curriculum development. Looking for the summer internship program to be robust.</li> </ul> <table border="1" data-bbox="217 806 1010 1003"> <thead> <tr> <th data-bbox="217 806 685 856">Action Steps</th> <th data-bbox="685 806 1010 856">Accountability</th> </tr> </thead> <tbody> <tr> <td data-bbox="217 856 685 1003">           4. Send via email to the Board:           <ul style="list-style-type: none"> <li>• Link to article, <i>The Continuing Saga of Driver Shortages</i></li> </ul> </td> <td data-bbox="685 856 1010 1003">Board Staff</td> </tr> </tbody> </table>	Action Steps	Accountability	4. Send via email to the Board: <ul style="list-style-type: none"> <li>• Link to article, <i>The Continuing Saga of Driver Shortages</i></li> </ul>	Board Staff	<u><b>No Action Necessary</b></u>
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9.	<p><b>Oversight Committee Report</b> was presented by Committee Chair, Vanessa Finley. In addition to the items contained in the Consent Agenda, the Committee will continue to address a deeper examination into audit requirements, 990 forms, &amp; filing taxes as we have a fiscal agent.</p>	<u><b>No Action Necessary</b></u>				
10.	<p><b>Youth Committee Report</b> was presented by Committee Chair, Joyce McClellan. Strategic planning has been the focus of this Committee recently.</p>	<u><b>No Action Necessary</b></u>				
11.	<p><b>Disability Employment Advisory Committee Report</b> was presented by Committee Chair, Thaddaeus Babb. He reports that October is Disability Employment Awareness month, so in October, the Committee coordinated a blindness immersion training for the Workforce Tulsa front-line staff. The Committee has completed its work to make the Workforce Tulsa Partner Referral ticket completely accessible, and it is now part of the Oklahoma Department of Rehabilitation Services’ policy.</p>	<u><b>No Action Necessary</b></u>				
12.	<p><b>One-Stop Operator Report</b> as included in the packet was presented by Kyle Smith.</p>	<u><b>No Action Necessary</b></u>				