

Tulsa Area Workforce Investment Board  
Executive Committee Meeting Agenda

2015 APR -7 AM 8:20

Date: 04/09/2015

Time: 8:30 am-10:30am

Location: Workforce Tulsa  
907 S. Detroit Ave., Suite 1325  
Tulsa, OK 74120

STATE OF OKLAHOMA  
TULSA COUNTY  
RECORDED

Purpose: The Executive Committee is authorized to perform the duties assigned to it in the By-laws and shall also carry out other functions that may be assigned to it by the Workforce Investment Board. Pursuant to Section 117 of the Workforce Investment Act, the Executive Committee shall assist the Tulsa Workforce Investment Board to set policy for the local portion of the statewide workforce investment system, coordinate workforce development resources, oversee the workforce development system, and convene workforce development partners.

| Activity / Item   | Who                | Page |
|---|--------------------|------|
| <u>Call Meeting to Order:</u>   | Lee Simpson, Chair |      |
| <u>Introductions:</u>   |                    |      |
| <u>Review &amp; Approve:</u> 02/12/2015 Executive Committee Meeting Minutes   | Lee Simpson        |      |
| <u>Review &amp; Approve:</u> Tulsa Area Workforce Investment Board Partner Memorandum of Understanding, revision 1  | Shelley Cadamy     |      |
| <u>Review &amp; Approve:</u> Program Year 2014 Demand Occupation List, revision 2 – addition of Standard Occupational Classification code 11-1021, General and Operations Managers  | Shelley Cadamy     |      |
| <u>Review &amp; Approve:</u> Program Year 2014 Budget, revision 3   | Shelley Cadamy     |      |
| <u>Review &amp; Approve:</u> Supportive Service Policy  | Nicole Hayes       |      |
| <u>Compliance:</u><br>A. Program Year 2014 Quarter 2 Performance Monitoring Report<br>B. Program Year 2013 Summer Youth Employment Program Monitoring Report<br>C. Program Year 2014 Equal Employment Opportunity Monitoring Report | Nicole Hayes       |      |
| <u>Expense Report:</u> February 2014 Expense Report   | Rebecca Goodson    |      |
| <u>One-Stop Operator Report:</u>  | Shawn Burch        |      |

**Committee Members:** Tom Albaugh; Ken Busby; JoAnna Jamison; Shane Netherton; Denise Reid; Isaac Rocha; Lee Simpson; Candace Stine

|   |                |  |
|---|----------------|--|
| <b>A. Performance</b>   |                |  |
| <b>B. Highlights</b>  |                |  |
| <b><u>Chair Update:</u></b>   | Lee Simpson    |  |
| <b><u>Executive Director Report:</u></b>  | Shelley Cadamy |  |
| <b><u>New Business:</u></b>   |                |  |
| <b><u>Old Business:</u></b>   |                |  |
| <b><u>Announcements:</u></b>  |                |  |
| <b><u>Adjourn Meeting:</u></b>  | Lee Simpson    |  |
| <i>Next Executive Committee Meeting is Scheduled for<br/> Thursday, June 11, 2015, 8:30 - 10:30 am<br/> at Workforce Tulsa<br/> 907 S Detroit Ave, Suite 1325 Tulsa, Oklahoma 74120</i> |                |  |