

Tulsa Area Workforce Development Board
Meeting Minutes 10/26/17

8:36 a.m.	<p>Board Chair, Amber Hatten, called the meeting to order.</p> <p>A quorum was achieved by roll call/introductions of Board members at 8:45 a.m.</p>
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Attending Board Members: Tom Albaugh, Jenae Bradford, Angela Buchanan, Brett Campbell, Eloy Chavez, Rusty Edmiston, Joe Epperley, Vanessa Finley, Patrick Green, Amber Hatten, Joyce McClellan, David Oliver, Melvin Taylor, Kinnee Tilly, Martha Webb-Jones

Absent Members: Lou Ann Amstutz, Thaddaeus Babb, Kelly Beyer, Dawn Bollinger, Pamela Bridwell, Ken Busby, Susan Carper, Ted Cundiff, Julie Davis, Justin Evans, Susan Hartzler, David Polen, Tony Rivera, Jennifer Tucker

WDB Staff: Shelley Cadamy, Julie Sorrels, Nicole Cue, Cherie Stierwalt

Guests: Christine Allison, Janet Pieren, Kristi Spaethe, David Wheeler, Kyle Smith, Scott Amey, Bart Pickens, Hannah McBee, Jamil Haynes, Stephanie Cameron, Robyn Strange

Item	Description / Discussion	Action
1.	Reviewed & Approved 08/17/17 Board Meeting Minutes.	<p><u>Motion to Approve:</u> Tom Albaugh</p> <p><u>Second:</u> Eloy Chavez</p> <p><u>Vote:</u> Approved by Unanimous Vote</p>
2.	<p>Reviewed & Approved the Consent Agenda as contained in the meeting packet with item E. 2018 Meeting Calendar removed for individual review & approval.</p> <ul style="list-style-type: none"> A. Comprehensive Designation of Tulsa American Job Center and Sapulpa American Job Center B. Center Certification of Tulsa American Job Center and Sapulpa American Job Center C. Program Year 2017 Tulsa Area Workforce Development Board Budget, Revision 1 D. Program Year 2017 Workforce Investment and Opportunity Act, Title 1 Adult and Dislocated Worker Program Services, Youth Program Services, and One-Stop Operator for the 	<p><u>Motion to Approve:</u> Tom Albaugh</p> <p><u>Second:</u> Vanessa Finley</p> <p><u>Vote:</u> Approved by Unanimous Vote</p>

	<p>especially considering the upcoming electronic tracking device mandates that go into effect on December 17, 2017. Tulsa Technology Center and Central Technology Center are partners who have helped Melton Truck Lines hire approximately 1,300 people this year. Met with Workforce Tulsa & Work Ready Oklahoma to talk about how to raise their own logistics professionals and work on apprenticeships to help support the drivers that are on the road and the customers that need freight moved.</p> <ul style="list-style-type: none"> • Joe Epperly, Manufacturing: 2017 has been an expansion year. Competition for existing employees is fierce. • Amber Hatten, Manufacturing: Echoing the needs for skilled workers as presented by the manufacturing panel. • Martha Webb-Jones, Aerospace: Spirit AeroSystems Negotiated Labor Contract this summer that could possibly result in a 50% reduction in their labor force and committed to robust apprenticeship programs working with their union representatives to develop those. 	
8.	<p>Oversight Committee Report was presented by Committee Chair, Vanessa Finley. In addition to the items contained in the Consent Agenda, the Committee did discuss a Board of Directors Resolution that will likely be an item for review and approval at the next regularly scheduled Board meeting.</p>	<u>No Action Necessary</u>
9.	<p>Youth Committee Report was presented by Committee Chair, Joyce McClellan. Strategic planning has been the focus of this Committee.</p>	<u>No Action Necessary</u>
10.	<p>Disability Employment Advisory Committee Report was presented by Workforce Tulsa Compliance & Outreach Manager, Nicole Cue, in the absence of Committee Chair, Thaddaeus Babb. The first micro immersion training for blindness on October 30, 2017 and October 31, 2017 from 8:30am-noon in 1025A conference room at the Sun Building, and Board members are welcome. The committee is working on developing a customer flow for individuals with disabilities who come into the American Job Centers.</p>	<u>No Action Necessary</u>
11.	<p>One-Stop Operator Report as included in the packet was presented by Kyle Smith.</p>	<u>No Action Necessary</u>
12.	<p>Chair Report: Board Chair, Amber Hatten, did not have anything to add to what has already been addressed in the course of this meeting.</p>	<u>No Action Necessary</u>
13.	<p>Executive Director Report: Shelley Cadamy presented the Executive Director Report as contained in the meeting packet.</p>	<u>No Action Necessary</u>
14.	<p>New Business: None.</p>	<u>No Action Necessary</u>