

Tulsa Area Workforce Development Board  
Executive Committee Meeting Agenda

2015 JUL 31 AM 9:05

Revision 1

Date: 08/13/2015

Time: 8:30 am-10:30am

Location: Workforce Tulsa  
907 S. Detroit Ave., Suite 1325  
Tulsa, OK 74120

PAT KEY  
TULSA COUNTY CLERK

Purpose: The Executive Committee is authorized to perform the duties assigned to it in the By-laws and shall also carry out other functions that may be assigned to it by the Workforce Development Board. Pursuant to Section 2 of the Workforce Innovation & Opportunity Act, the Executive Committee shall assist the Tulsa Workforce Development Board to set policy for the local portion of the statewide workforce development system, coordinate workforce development resources, oversee the workforce development system, and convene workforce development partners.

Activity / Item	Who	Page
<u>Call Meeting to Order:</u>	Lee Simpson, Chair	
<u>Introductions:</u>		
<u>Review &amp; Approve:</u> 06/11/2015 Executive Committee Meeting Minutes	Lee Simpson	
<u>Review &amp; Approve:</u> 06/29/2015 Executive Committee Special Meeting Minutes	Lee Simpson	
<u>Review &amp; Approve:</u> Change of Corporate Name	Shelley Cadamy	
<u>Review &amp; Approve:</u> Youth Eligibility Policy	Nicole Hayes	
<u>Review &amp; Approve:</u> Supportive Service Policy	Nicole Hayes	
<u>Review &amp; Approve:</u> Demand Occupations List	Shelley Cadamy	
<u>Discussion:</u> Program Year 2015 Tulsa Area Workforce Development Board Budget	Shelley Cadamy	

**Committee Members:** Tom Albaugh; Ken Busby; JoAnna Jamison; Brett Campbell; Denise Reid; Isaac Rocha; Lee Simpson; Candace Stine

<b><u>Discussion</u></b> Workforce Innovation and Opportunity Act Interim Guidance Adult and Dislocated Worker	Nicole Hayes
<b><u>Expense Report:</u></b>	Rebecca Goodson
<b><u>Compliance:</u></b>	Nicole Hayes
<b><u>One-Stop Operator Report:</u></b> A. Performance B. Highlights	Shawn Burch
<b><u>Chair Update:</u></b>	Lee Simpson
<b><u>Executive Director Report:</u></b>	Shelley Cadamy
<b><u>New Business:</u></b>	
<b><u>Old Business:</u></b>	
<b><u>Proposed Executive Session:</u></b> Motion to enter Executive Session pursuant to Section 307 of the Oklahoma Open Meeting Act Title 25, Oklahoma Statute § 311, (B)( 1) authorizing the executive session on matters discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. <ul style="list-style-type: none"> <li>Executive Director Annual Review</li> </ul>	Lee Simpson
<b><u>Adjourn Meeting:</u></b>	Lee Simpson
<i>Next Executive Committee Meeting is Scheduled for  Thursday, October 8, 2015, 8:30 - 10:30 am  at Workforce Tulsa  907 S Detroit Ave, Suite 1325 Tulsa, Oklahoma 74120</i>	