

**12/04/2014**

## Tulsa Area Workforce Investment Board

### Youth Council Minutes

11:31 a.m.	<i>In the absence of Youth Council Chair, Candace Stine, Sarah Thompson, Workforce Tulsa Manager of Youth Strategy, called the meeting to order.</i>
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#### ATTENDEES

**Attending Youth Council Members:** Kuma Browne-Crisp, Melinda Lucas, Rue Ramsey, Geoffrey Wilbur

**Absent Members:** Kristin Carr, Ronda Casey, Jennifer Ferre, Susan Hartzler, Richard Palazzo, Theresa Radford, Maryann Simpson, Candace Stine, Melvin Taylor

**TAWIB Staff:** Sarah Thompson, Julie Sorrels, Shelley Cadamy, Nicole Hayes

**Guests:** Shawn Burch, Kendrick Chery, Doug Cotter

Item	Description / Discussion	Action
1.	<b><u>Introductions</u></b>	<b><u>No Action Necessary</u></b>
2.	<b><u>Reviewed &amp; Approved</u></b> the 10/09/2014 Youth Council Meeting minutes.	<b><u>Motion:</u></b> to Approve: Geoffrey Wilbur <b><u>Second:</u></b> Kuma Brown-Crisp <b><u>Vote:</u></b> Approved by Unanimous Vote
3.	<b><u>Reviewed &amp; Approved</u></b> holding Youth Council meetings every other month to begin January, 2015.	<b><u>Motion:</u></b> to Approve: Kuma Brown-Crisp <b><u>Second:</u></b> Geoffrey Wilbur <b><u>Vote:</u></b> Approved by Unanimous Vote
4.	<b><u>Reviewed &amp; Approved</u></b> Program Year 2014 Budget, Revision 2 as presented by Sarah Thompson.	<b><u>Motion:</u></b> to Approve: Rue Ramsey <b><u>Second:</u></b> Geoffrey Wilbur <b><u>Vote:</u></b> Approved by Unanimous Vote
5.	<b><u>Discussed</u></b> 1 hour Youth Council Retreat to be held on January 8, 2015 at 1:00pm. Kuma Brown-Krisp will provide lunch.	<b><u>No Action Necessary</u></b>
6.	<b><u>Discussed:</u></b> The Youth Council participated in a Round Table Review.	<b><u>No Action Necessary</u></b>
7.	<b><u>Discussed:</u></b> Role of Youth Council #7, Setting standards and performance measures for services: <ul style="list-style-type: none"> <li>• Benchmarking/tracking success</li> <li>• Policy Reviews</li> </ul>	<b><u>No Action Necessary</u></b>

8.	<b><u>Client Success Story:</u></b> Youth participant Chasity Kemp's success story was presented by Grant Associates Youth Program Manager, Kendrick Chery.	<b><u>No Action Necessary</u></b>
9.	<b><u>Youth Outreach and Activities Update</u></b> was presented by Grant Associates Youth Program Manager, Kendrick Cherry, as provided in the meeting packet.	<b><u>No Action Necessary</u></b>
10.	<b><u>One-Stop Operator Report:</u></b> October 2014 Contract Performance Measures and Common Measures were presented by Shawn Burch, Director of Grant Associates, Tulsa operation, represented in the Metrics Report provided as a hand out. Shawn Burch reports that all Youth measures are being met or exceeded for Program Year 2014 Quarter 1.	<b><u>No Action Necessary</u></b>
11.	<b><u>Manager of Youth Services Report:</u></b> Sarah Thompson reported: <ul style="list-style-type: none"> <li>• Met with Youth Services of Tulsa and planned an all staff presentation</li> <li>• Attending the High School Completion Coalition Meetings</li> <li>• Attended the Junior Achievement Business Success Series Panel Luncheon about filling the Workforce skills gap</li> <li>• Will attend Ready by 21 Conference in March 2015</li> </ul>	<b><u>No Action Necessary</u></b>
12.	<b><u>Chair Report:</u></b> None	<b><u>No Action Necessary</u></b>
13.	<b><u>New Business:</u></b> None	<b><u>No Action Necessary</u></b>
14.	<b><u>Old Business:</u></b> None	<b><u>No Action Necessary</u></b>
15.	<b><u>Adjourn:</u></b> Sarah Thompson, adjourned the meeting at 12:36 p.m.	<b><u>Motion:</u></b> to Adjourn: Geoffrey Wilbur <b><u>Second:</u></b> Rue Ramsey <b><u>Vote:</u></b> Approved by Unanimous Vote

Chairman Signature: Candace Stine Date: 1-8-15