



03/26/2015

Tulsa Area Workforce Investment Board
Youth Council Minutes

2:09 p.m.	<i>In the absence of Youth Council Chair, Candace Stine, the Manager of Youth Strategies, Sarah Thompson, called the meeting to order.</i>	
ATTENDEES <u>Attending Youth Council Members:</u> Maryann Simpson, Geoffrey Wilbur <u>Absent Members:</u> Kuma Browne-Crisp, Susan Hartzler, Melinda Lucas, Richard Palazzo, Rue Ramsey, Kristin Carr, Jennifer Ferre, Theresa Radford, Candace Stine, Melvin Taylor <u>TAWIB Staff:</u> Sarah Thompson, Julie Sorrels <u>Guests:</u> Shawn Burch, Joyce McClellan, Kelly Kinkaid		
Item	Description / Discussion	Action
1.	<u>Introductions</u>	<u>No Action Necessary</u>
2.	<u>Reviewed & Approved</u> the 01/08/2015 Youth Council Meeting minutes.	<u>Motion:</u> to Approve: Maryann Simpson <u>Second:</u> Geoffrey Wilbur <u>Vote:</u> Approved by Unanimous Vote
3.	<u>Discussed</u> Summer Youth Employment Program as facilitated by Sarah Thompson who presented the following information via handouts: <ul style="list-style-type: none"> • Workforce Tulsa Summer Youth Employment Program 2014-15 <ul style="list-style-type: none"> ○ Objective ○ Schedule <ul style="list-style-type: none"> ▪ Work Readiness Academy ▪ Extensions ▪ Academic Enrichment ○ Summer Participant Schedule Overview ○ Employment ○ Costs ○ Next Steps - Identify & Confirm: <ul style="list-style-type: none"> ▪ Employers ▪ Work Readiness Academy Presenters & Academic Enrichment Instructors • 2015 Work Readiness Academy • PY 2014-2015 SYEP Projected Costs <ul style="list-style-type: none"> ○ PY 2014 ○ PY 2015 	<u>No Action Necessary</u>

4.	<u>Discussed:</u> The Youth Council participated in a Round Table Review.	<u>No Action Necessary</u>
5.	<u>Compliance:</u> In the absence of Workforce Tulsa Monitoring, Compliance, and Outreach Manager, Nicole Hayes, Sarah Thompson presented the Program Year 2014 Quarter 1 Contract Performance Report as contained in the meeting packet.	<u>No Action Necessary</u>
6.	<u>Client Success Story:</u> In the absence of Grant Associates Youth Program Manager, Kendrick Chery, the Youth participant Katlyn Dingman’s success story was presented by Shawn Burch.	<u>No Action Necessary</u>
7.	<u>Youth Outreach and Activities Update:</u> In the absence of Kendrick Chery, Shawn Burch reported that the information pertaining to this update will be included in her One-Stop Operator Report.	<u>No Action Necessary</u>
8.	<u>One-Stop Operator</u> Report The January 2015 Contract Performance Measures and Common Measures as represented in the Metrics Report provided in the meeting packet are presented by Shawn Burch. Shawn Birch also reported: <ul style="list-style-type: none"> • Referral process is working well. Working with two new Intake Specialists the tighten up the process to capture the referrals being made. • Working toward seamless services with OESC 	<u>No Action Necessary</u>
9.	<u>Manager of Youth Services Report:</u> Sarah Thompson reported: <ul style="list-style-type: none"> • The Health Care Career Club Trip was a success. Twenty-four Youth participants confirmed they would attend, and 33 participated. • Program Year 2013 Summer Youth Employment Program Monitoring Update has been finalized with no unresolved issues. 	<u>No Action Necessary</u>
10.	<u>Chair Report:</u> None	<u>No Action Necessary</u>
11.	<u>New Business:</u> None	<u>No Action Necessary</u>
12.	<u>Old Business:</u> None	<u>No Action Necessary</u>
13.	<u>Adjourn:</u> The meeting was adjourned at 2:53 p.m.	<u>Motion:</u> to Adjourn: Geoffrey Wilbur

Second: Maryann Simpson

Vote: Approved by Unanimous
Vote

Chairman Signature: Candace Stone Date: 5/7/15

